



Annual Service Unit Finance Report

Important:

- Annual Service Unit Finance Report is due October 15, 2020
- Only one (1) signature is now required on the Service Unit checks
- All Service Units must upload their September bank statement, Service Unit Owned Equipment Form (if applicable) and complete the questionnaire below
- All Service Units must have the *Corporate Resolution Regarding Financial Arrangements of Corporate Subunits* on file with their bank

Service Unit *

Name of person submitting the Annual Service Unit Finance Report *

First Name Last Name

Email of person submitting the Annual Service Unit Finance Report *

example@example.com

Name of Service Unit Chair *

First Name Last Name

Email Address *

example@example.com

Phone Number *

Area Code Phone Number

Name of the Bank *

Address of the Bank *

Street Address

Street Address Line 2

City

State / Province

Postal / Zip Code

Phone Number of the Bank

Area Code Phone Number

Bank Routing # *

Service Unit Checking Account # *

There should be two (2) signatures on the Signature Card at the bank. Please provide us a list of who those signers are including their name, position with the Troop and their phone number.

1. Name *

First Name

Last Name

Volunteer Position with Service Unit (i.e. Treasurer, Service Unit Chair) *

Phone Number *

Area Code Phone Number

2. Name *

First Name Last Name

Volunteer Position with Service Unit (i.e. Treasurer, Service Unit Chair) *

Phone Number *

Area Code Phone Number

Name of Treasurer or person keeping the Service Unit funds *

First Name Last Name

Address of Treasurer or person keeping the Service Unit funds *

Street Address

Street Address Line 2

City

State / Province

Postal / Zip Code

Phone Number of Treasurer or person keeping the Service Unit funds *

Area Code Phone Number

Financial Summary

Starting Balance

Income

Expenses

If you have more than \$500 left in the Service Unit bank account at the end of the year, please explain (upcoming plans):